

NLDC Funding 2009/10 Meeting Minutes

Friday 26th February 2010 09:30 at Felaw Maltings

Present: Nicky Bradford Suffolk County Council
Robin Hodgkinson SAVO/Suffolk Learning Consortium
Simon Waldron SAVO/Suffolk Learning Consortium

Welcome

This sub-group meeting was called to plan the NLDC launch event for 2010.

1) Date and venue:

1st choice Monday 17th May

2nd choice Tuesday 18th May

Venue: 1st choice Kesgrave Community Centre – preferably the Conference Centre, if not the main hall.

ACTION: SIMON TO BOOK VENUE

2) General Theme

Agreed that the conference would dovetail NLDC celebration with other themes such as finding out:

- gaps in informal adult learning provision
- barriers and support needs for Third Sector groups delivering informal adult learning
- the place of NLDC funding in the overall informal adult learning strategy
- the new world following the demise of LSC
- launching the Trainers Network and other Basis 2 project work.

3) Likely timetable

9.30am Registration and Refreshments

10.00am Welcome and overview of the NLDC year

10.20am NLDC Project Case Studies – 3 VCS organisations + Jo / Suffolk County Council NLDC project

11.10am Refreshment Break

11.30am Speaker: NLDC within the overall national strategy

11.50am Discussion groups to consider:

- What are the gaps in informal adult learning provision?
- What are the barriers that Third Sector organisations face in terms of developing and delivering informal adult learning activities?
- What are the support needs of organisations delivering informal adult learning?

- 12.30pm Brief feedback
- 12.45pm NLDC – arrangements for the next year and (if known) application process
- 1.00pm Lunch
During Lunch period – people can look at displays and also various resources including Practical Toolkits, Reflect etc
- 2.00pm Short 5 minute talks on key subjects for the afternoon, including BASIS 2 Funder and Trainer Networks, teaching qualifications, commissioning processes etc.
- 2.20pm Discussion/Question and Answer groups – delegates go to join the key subject group they were most interested in from the 5 minute talk session.
- 2.50pm Summary of issues raised during the day and future actions
- 3.00pm Finish

ACTIONS:

1) NICKY TO FIND NLDC CASE STUDY SPEAKERS (possibly to include Pink Sky Cycling, St John's Housing, the Bridge or Street Forge Workshops)

2) SIMON AND ROBIN TO CONSIDER AFTERNOON TOPICS AND THINK OF SPEAKERS

3) SIMON TO ENSURE VOTING SYSTEM IS SET UP

4) Marketing

The conference would be marketed through:

- Members Briefing (Robin)
- Suffolk Learning Consortium website (Simon)
- May Suffolk VOLLIES - last-minute mention (Robin)
- Current NLDC grant holders (Robin)
- Adult Learners Week website (Simon)
- LEAP website (Simon)
- Brochure designed (Simon) and sent out (Robin)

5) Cost of conference

Last year's conference (including staff time) was just under £1,600. The cost would probably be similar this year. NLDC would contribute the majority of costs, but Robin to apply to the PCDL Partnership Adult Learners' Week fund for £500.

ACTION: ROBIN TO ACTION

Meeting closed 10.45am.