

ILM NVQ 3 in Management

Kirkley Vocational Centre,
Lowestoft
15 September 2009
29 September 2009
20 October 2009
17 November 2009

Code: **CSS142N**

16 September 2009 Kesgrave High School
30 September 2009 Kesgrave Community and
Conference Centre
21 October 2009 Kesgrave Community and
Conference Centre
18 November 2009 Kesgrave High School

Code: **CSS142S**

NASUWT, Bury St Edmunds
21 September 2009
19 October 2009
09 November 2009
30 November 2009

Code: **CSS142W**

Suitable for any one with team leading or first line management responsibilities.

Open to any one in Suffolk Children and Young People's Workforce

Each candidate will be allocated a personal tutor who will visit the workplace for face-to-face discussion, support and assessment sessions. Assessment will be based on the following seven units of work:

- Manage your own resources and professional development;
 - Provide leadership in your area of responsibility;
- Allocate and monitor the progress and quality of work in your area of responsibility;
- Ensure health and safety requirements are met in your area of responsibility;
 - Recruit, select and retain colleagues;
 - Manage a project;
 - Provide learning opportunities for colleagues.

Staff will gain a formal qualification to enhance their own development. Employers benefit by:

- Demonstrating investment in staff;
- Boosting an employer's reputation;
- Providing benchmarks of best practice;

Cost: £150 . Access to the NVQ 3 in management at this cost has been negotiated with a Train to Gain provider.

The usual cost is in the region of £1800 per person.

To book on this course please visit www.suffolkcpd.co.uk and input the relevant course code