

Minutes

Friday 5th December 2008, 10:00, SAVO Office, Woodbridge Road East, Ipswich

Attendees

Gill Peat	Local Infrastructure Partnership members
Trevor Jones	CSV Media
Keith Whitton	Anglia Care Trust
Robin Hodgkinson	SAVO (Chair)
Julia Miller	Waveney Community Forum
Clive Mobbs	WEA
Christine Pinsent	Waveney Community Forum/Lowestoft College/SAVO
Simon Waldron	SAVO (Project Coordinator)
Jacqui Wilkinson	Young Suffolk

Apologies for absence

Chris McGuinness	Suffolk College
Gill Robinson	Suffolk Volunteering Federation
Liz Louch	ICVS
Jonathan Moore	SAVO

Introductions

Robin welcomed everyone.

Minutes of previous meeting and Matters Arising

Minutes of the previous meeting were agreed

Simon discuss with Suffolk TAP to publicise VCS courses open to Business DONE - Many thanks to Suffolk TAP for expanding their website Clive has run data collection pilot in Waveney (for county wide rollout) of TS learning delivery to be added to TAP website.	AP 9.1
Simon to develop Communication Plan (using Best Practice within Region) DISCHARGED - Awaiting development of regional plan.	AP 6.2
Simon to seek permission to publish regional work on website. DISCHARGED - Awaiting development of regional plan.	AP 7.1
Simon to publicise on website who has got whiteboards + mobile, together with user guides for the whiteboards and TurningPoint. DONE	AP 9.2
Simon contact non-attendees to find out why not attending Steering Group meetings	AP 9.3

Robin distributed the Executive Summary of the Suffolk County Council Adult Learning Strategy for information.

NIACE

Julia Miller outlined some of the services provided by NIACE, including the role of National Peer Coaches who can provide two free days of consultancy to help small Third Sector organisations who currently deliver informal learning to step up to LSC delivery (Quality systems, SAR/QIP, Teacher Qualifications etc.).

Anyone wishing to know more, or wanting to take up the Peer Coaching offer (available until June 2009) should contact NIACE direct.

Funding

National LSC have issued a Statement of Priorities and Budget which shows that Adult Safeguarded Learning will stay the stay.

The Suffolk LSC funding for our Workforce Development offer will run out at the end of December 2008.

Our delivery of Learning Champions is due to start in January 2009 which will generate some income to support the Learning Consortium.

We have bid for a Regional Train to Gain project which would be funded up to July 2009, awaiting outcome.

The result of the county bid for BASIS 2 is expected at the end of January 2009.

Workforce Development Project

We are currently generating about two leads per month to our Train to Gain broker and all organisations engaged are receiving some form of funded learning.

We are holding a workshop on the afternoon of January 14th to provide details of the latest changes to the Train to Gain offer together with details of how more Third Sector organisations can become involved in Train to Gain delivery.

VCS Train to Gain delivery

As above.

NLDC Funding Project

The £80,000 revenue and £30,000 capital has now been allocated and the processes developed to manage this funding have worked well and received praise from the LSC and been copied to Norfolk and NIACE as examples of good practice.

A précis of the projects funded will be published on the Learning Consortium website.

It is hoped that the budget for next year will be about the same and will be launched in June with a simpler application process.

Jacqui questioned whether delivering learning funded through Suffolk County Council allowed 'teachers' to have free IfL membership. Simon replied that free IfL membership was available to all LSC funded delivery, including that through SCC.

SCC have agreed that anyone delivery learning funded by NLDC may gain PTLLS qualifications through SCC at no cost (application form on Learning Consortium website).

Where do we go from here?

No updates are suggestions.

LSC / Regional News

Qualified Provider Framework (LSC PQQ)

There was a discussion over the Framework for Excellence and Julia reported that concerns and issues (student feedback, IT use, etc.) have been flagged up to National LSC.

Teaching Qualifications

Anyone delivering LSC funded learning must have PTLLS (or equivalent); courses are available from Suffolk County Council, West Suffolk College and WEA.

CTLLS or DTLLS (or equivalent) will also be required with a minimum of 150 hrs delivery per year. We are hoping to provide some bursaries for these courses through our Regional project.

Keith asked what the requirements were for small organisations delivering informal learning. Simon replied that if it was not private sector funded then teacher qualifications were currently required, but PTLLS would be useful as a standard.

Continuous Professional Development

Simon gave a reminder that IfL members must submit their first CPD report in September 2009 and suggested that REfLECT was an effective way to maintain data and produce a report.

AOB

Clive - WEA are planning a low cost PTLLS course for 2009.

Simon – DWP are looking at using volunteering as an opportunity to re-train unemployed people.

Trevor – TQS for employee responsive learning

Jackie – QS can copy PQASSO/IIP to map progression

Date of next meeting

Friday 12th March 2009, 10:00, SAVO

Meeting finished at 12:30

Simon Waldron

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