

BASIS 2 STEERING GROUP MEETING

Tuesday 25th October 2011, 15:00 at Suffolk ACRE, Brightspace. IP2 0HH

1 Welcome and Apologies

Attendees:

Robin Hodgkinson (SAVO)

Laura Hack (SCRN)

Simon Waldron (SAVO)

Apologies:

Paul Banjo (SAVO Trustee)

Hazel Pidsley (WSCVO)

Barry Henson (Suffolk ACRE)

Robin welcomed everyone to the meeting.

2 Action Points / Matters Arising

Whilst the previous meeting (13th July 2011) declined to agree funding of £300 to Babergh Volunteer Centre this decision was later reversed due to revisiting the budget and agreeing that the event was in full support of the BASIS2 project.

AP 9.1	Investigate use of Suffolk Passport with Suffolk Foundation	Hazel
AP 9.2	Investigate use Quality Passports elsewhere in the England	Gill

BOTH ONGOING - Gill has carried out further research, discussions are still ongoing with funders to introduce a Quality Mark to simplify the application process for funding.

AP 8.3	Transfer funded related info. from SLC web to Ben - ONGOING	Simon
AP 9.3	Simon / Ben have a meeting to review Funding Network progress	Simon

Simon and Ben met on 25th July and it was confirmed that suffolkfunding.org was being developed under the BASIS1 project and all Funding related information on the Suffolk Learning Consortium website would be transferred across over the coming months.

AP 9.4	BCT to confirm their withdrawal from the BASIS projects - DONE	Robin
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3. Partner Updates

Planned activities, Jul-Dec 2012 - returns to be declared at end of December.

Robin asked that it be minuted that Simon had been nominated for the National e-Guides Awards, for his work in championing the use of ICT to enhance learning delivery. Although he did not win he did get 'Highly Commended'.

4. Updates on Projects

Conference Fund - currently under spent, please make use of when you can.

Course Outlines and Toolkits - On target.

Practical Toolkits Survey - On target.

Quality Standards / Suffolk Passport - Interest in PQASSO is increasing.

Funding Network - Simon to chase LIP's again for Mentors / Case Studies.

Trainer Network - on target.

5) Report update to The Big Lottery

Submitted on target.

6) Project Publicity / Partner Communications

County launch of updated Big Orange Book of Volunteering coming soon.

7) AOB

Simon was asked to contact Young Suffolk and check on progress.

8. Date, time and venue of next meeting

Steering Group - TBA 25/01/2012 or 01/02/2012 to align with BASIS1 Meeting

Robin, Simon, Hazel, Barry, Laura, Paul Banjo to attend

Meeting finished at 16:40