

Working Group Terms of Reference

Accreditation, Quality Standards and Common Inspection Framework

Working Group co-ordinated by: SAVO.

This Working Group is accountable to the Suffolk VCS Learning Consortium Steering Group and will support the relevant Terms of Reference of the Steering Group.

Purpose

To seek improvements in raising the quality standards, and diversification, of delivery of learning by the Voluntary and Community Sector.

Objectives

- to assist organisations to meet the Common Inspection Framework and other like standards through one to one work, study groups and development of a toolkit with useful resources
- To assist smaller organisations with getting their courses accredited
- To draw up a register of local VCS trainers and assist individuals to become internal assessors/moderators for accredited courses
- To raise the profile of quality standards and good practice in training, learning and skills
- To help groups to develop their learning and expertise in other formats such as toolkits and e-learning
- To liaise with the Youth Working party

Membership

The Working Group shall be chaired by a member of the Steering Group, or nominated deputy, who will report back to the Steering Group.

Members will invited / welcomed who are representative of the Voluntary and Community Sector, relevant educational and statutory organisations, funding bodies and individuals with relevant expertise.

SAVO shall provide the secretariat for each meeting.

Meetings

The frequency of Working Group meetings shall be flexible to meet the demand for such meetings and on dates agreed by the members.