

# VCS Workforce Development Task & Finish Group



**Wednesday 21<sup>st</sup> May 2008, 14:00, SAVO Office, Woodbridge Road East, Ipswich**  
Tea and Coffee will be available from 13:45

## Agenda

Introductions & Apologies for Absence	10 mins
Project Overview (attached)	15 mins
Project Team Members - Who else should contribute?	10 mins
Terms of Reference	10 mins
VCS Workforce Development Strategy (attached)	15 mins
Project Plan	30 mins
Project Targets	5 mins
AOB	15 mins
Date of future meetings	5 mins

### Meeting to finish by 16.00.

Please bring copies of all relevant information as copies will not be available on the day.

## Team Members

Name	Organisation
Dawn McCracken	LSC
Robin Hodgkinson	SAVO
Carol Deslandes	Suffolk ACRE
Barbara Beaton	West Suffolk College
Dee Crowe	Suffolk TAP
Liam Flynn	Train to Gain Broker
Simon Allen	YMCA Training
Vivienne Wiggins	Learning Champions
Simon Waldron	Suffolk Learning Consortium
Judy Williams	Optua ('go first' VCS organisation)

### Simon Waldron

E: [simon.waldron@savo.co.uk](mailto:simon.waldron@savo.co.uk) T: 01638 721179 M: 07808 952706



This project has been commissioned by **Suffolk LSC**,  
in support of the **Train to Gain** scheme

