

## Description of Activity

Third sector organisations in Suffolk will have a managed approach to Train to Gain delivered over the coming two to three years. This approach will be characterised by the Suffolk Learning Consortium developing over time to become a Train to Gain supplier of services to the third sector.

SAVO will identify “go first” voluntary sector organisations, paying attention to:

- The organisation’s readiness and willingness to participate
- The availability of relevant level 2s in the area
- The potential eligibility of the employees and volunteers
- The importance of the sector in which the organisation operates
- The location of the organisations

The LSC will work with the Suffolk Learning Consortium to identify training providers, paying attention to capacity and curriculum availability. FE colleges will be invited to participate to develop a holistic training offer, using their mainstream funds to complement Train to Gain.

The identified provider will be offered the opportunity of a “Type C” contract, providing additional mainstream resource for the activity.

The training provider will be asked to provide organisational mentoring to the Suffolk Learning Consortium in order that the consortium may explore the processes involved in managing Train to Gain activity.

Liam Flynn will act as Skills Broker and provide the organisational needs assessment.

SAVO and Suffolk ACRE will provide leadership to the third sector, enabling the benefits to the sector as employers, providers and recipients of service to be widely known.

## Management

A “task and finish” group to be formed with a clear operational delivery remit, tasked with making the strategy work. Membership to be drawn from:

- LSC
- SAVO
- Suffolk ACRE
- Each of the voluntary sector organisations going first
- Representative of the Suffolk Learning Consortium
- Each identified training provider
- East of England Business Consultancy

## Volumes and Targets

The volumes and targets have been agreed as follows:

- Minimum of 3 VCS organisations to be identified to go first
- All organisations involved to commit to the Skills Pledge

- Further outcomes to be identified as a result of organisational needs assessment to include IAG interventions, Skills for Life / Level 2 / Level 3 / outcomes, and mainstream FE outcomes
- Successful mentoring of the Suffolk Learning Consortium in order that the consortium can decide for itself how to position itself in relation to Train to Gain
- Increased investment in the Voluntary and Community Sector
- Dissemination of the 'go first' learning.

## Evidence

The evidence has been agreed as follows:

- Reports against the agreed workplan

| Activity                                  | 2008 |     |     |     |     |     |     |     |     |  |
|---|------|-----|-----|-----|-----|-----|-----|-----|-----|--|
|   | Apr  | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |  |
| <b>Produce Workplan</b>                   |      |     |     |     |     |     |     |     |     |  |
| Workplan delivered                        |      |     |     |     |     |     |     |     |     |  |
| <b>Task and Finish Group</b>              |      |     |     |     |     |     |     |     |     |  |
| Form Task and Finish Group                |      |     |     |     |     |     |     |     |     |  |
| Monthly Task and Finish Group Meetings    |      |     |     |     |     |     |     |     |     |  |
| <b>Project Activities</b>                 |      |     |     |     |     |     |     |     |     |  |
| Develop Workforce Develop briefing        |      |     |     |     |     |     |     |     |     |  |
| Identify at least 3 VCS orgs. for trial   |      |     |     |     |     |     |     |     |     |  |
| Trial orgs. Sign up to Skills Pledge      |      |     |     |     |     |     |     |     |     |  |
| Trial orgs. Sign up to Train to Gain      |      |     |     |     |     |     |     |     |     |  |
| Identify needs not served by current TtG  |      |     |     |     |     |     |     |     |     |  |
| Seek learning providers to meet new needs |      |     |     |     |     |     |     |     |     |  |
| Seek VCS providers to deliver TtG         |      |     |     |     |     |     |     |     |     |  |
| Monitor delivery of TtG                   |      |     |     |     |     |     |     |     |     |  |
| Measure VCS take-up of TtG                |      |     |     |     |     |     |     |     |     |  |
| Agree consortium role in TtG              |      |     |     |     |     |     |     |     |     |  |
| <b>Monthly Reports to LSC</b>             |      |     |     |     |     |     |     |     |     |  |
| Monthly Report submitted                  |      |     |     |     |     |     |     |     |     |  |

## Management Information

The management information requirements have been agreed as follows:

| Activity Description             | Deadline for submission to LSC  |
|----------------------------------|---------------------------------|
| Workplan                         | 02/04/08                        |
| Monthly Reports                  | End of each month in 2008 - 09  |
| Minutes of Task and Finish Group | April 2008, May 2008, June 2008 |

## Contacts

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